

LINCOLN COLLEGE FEE REMISSION POLICY FOR FURTHER EDUCATION, EDUCATION SKILLS FUNDING AGENCY, ADULT EDUCATION BUDGET FUNDED LEARNERS AGED 19+ STARTING A NEW QUALIFICATION AIM IN ACADEMIC YEAR 2020/2021

This Policy is correct as at time of publication. It may, however, be subject to change at any time in line with any future updates made to the Education Skills Funding Agency's Adult Education Budget Funding Rules 2020-2021. Lincoln college cannot be held responsible for any changes that may subsequently arise. Learners should contact Lincoln College prior to enrolment to ensure there has been no change to the fee remission categories listed below.

FEE REMISSION CATEGORY	SUPPORT AVAILABLE
1. Learners studying English and/or Maths, up to and including level 2, for individuals who have not previously attained a GCSE Grade 4 (C), or higher.	Learner entitled to full fee remission (See Note 1)
2. Learners studying Functional Skills English or Maths from Entry to Level 2 who have not previously attained a GCSE grade A* to C or Grade 4 or higher in English and Maths.	Learner entitled to full fee remission (See Note 1)
3. Learners aged 19 to 24 that have an Education Health and Care (EHC) plan.	Learner entitled to full fee remission
4. Learners aged 19-23 on the day they start their course studying provision up to and including level 1 to support progression to a first Full Level 2 qualification through classroom learning (NB Students in this category who do not intend to progress to a first full Level 2 will be liable for fees).	Learner entitled to full fee remission
5. Learners aged 19-23 on the day they start their learning who are studying their first Full Level 2 qualification.	Learner entitled to full fee remission (See Note 2)
6. Learners aged 19-23 on the day they start their learning who are studying their first Full Level 3 qualification.	Learner entitled to full fee remission (See Note 2)
7. Learners aged 19 to 23 on the day they start their course who are studying a learning aim at Level 2 who already have a Full Level 2, or above, and who are: i) in receipt of Job Seekers Allowance (JSA), including those receiving National Insurance credits only, or ii) in receipt of Employment Support Allowance, or iii) in receipt of Universal Credit and whose take home pay (disregarding benefits) is less than £338 a month (learner is sole adult in the benefit claim) or £541 a month (learner has a joint benefit claim with their partner) iv) released on temporary licence and studying outside a prison environment and not funded by the Ministry of Justice All learners falling into this category will be required to sign a self-declaration to confirm they want to enter employment or more sustainable employment and the college must be satisfied that the learning is directly relevant to their employment prospects and the local labour market needs.	Learner entitled to full fee remission
8. Unemployed learners or learners whose take home pay (disregarding benefits) is less than £338 a month (learner is sole adult in the benefit claim) or £541 a month (learner has a joint benefit claim with their partner) aged 19 to 23 on the day they start their course who are studying a learning aim at Level 2 who already have a Full Level 2, or above, AND who are in receipt of: i) Attendance Allowance, or ii) Carer's Allowance, or iii) Child Tax Credit, or iv) Disability Living Allowance, or v) Guardian's Allowance, or vi) Housing Benefit, or	Learner entitled to full fee remission

<p>vii) Incapacity Benefit (from the 29th week a learner gets it), or viii) Income Support, or ix) Industrial Injuries Benefit, or x) Lump-sum Bereavement Payments, or xi) Pensions paid by the Industrial Death Benefit scheme xii) Personal Independence Payments, or xiii) Severe Disablement Allowance, or xiv) Widowed Parent's Allowance, or xv) Working Tax Credit</p> <p>All learners falling into this category will be required to sign a self-declaration to confirm they want to enter employment or more sustainable employment and the college must be satisfied that the learning is directly relevant to their employment prospects and the local labour market needs.</p>	
<p>9. Learners aged 24 or older on the day they start their course who are studying a learning aim up to and including a Level 2, who are:</p> <p>i) in receipt of Job Seekers Allowance (JSA), including those receiving National Insurance credits only, or ii) in receipt of Employment Support Allowance, or iii) in receipt of Universal Credit and whose take home pay (disregarding benefits) is less than £338 a month (learner is sole adult in the benefit claim) or £541 a month (learner has a joint benefit claim with their partner) iv) released on temporary licence and undertaking studying outside a prison environment and not funded by the Ministry of Justice</p> <p>All learners falling into this category will be required to sign a self-declaration to confirm they want to enter employment or more sustainable employment and the college must be satisfied that the learning is directly relevant to their employment prospects and the local labour market needs.</p>	<p>Learner entitled to full fee remission</p>
<p>10. Unemployed learners or learners whose take home pay (disregarding benefits) is less than £338 a month (learner is sole adult in the benefit claim) or £541 a month (learner has joint benefit claim with their partner) aged 24 or older studying a learning aim up to and including Level 2, AND who are in receipt of:</p> <p>i) Attendance Allowance, or ii) Bereavement Allowance, or iii) Carer's Allowance, or iv) Child Tax Credit, or v) Disability Living Allowance, or vi) Guardian's Allowance, or vii) Housing Benefit, or viii) Incapacity Benefit (from the 29th week a learner gets it), or ix) Income Support, or x) Industrial Injuries Benefit, or xi) Lump-sum Bereavement Payments, or xii) Pension Credit, or xiii) Pensions paid by the Industrial Death Benefit scheme, or xiv) Personal Independence Payments, or xv) Severe Disablement Allowance, or xvi) State Pension, or xvii) War Widow(er)'s Pension, or</p>	<p>Learner entitled to full fee remission</p>

<p>xviii) Widowed Parent's Allowance, or xix) Working Tax Credit All learners falling into this category will be required to sign a self-declaration to confirm they want to enter employment or more sustainable employment and the college must be satisfied that the learning is directly relevant to their employment prospects and the local labour market needs.</p>	
<p>11. Unemployed learners aged 19 or older studying an ESOL learning aim up to and including Level 2 and who are: i) in receipt of Job Seekers Allowance (JSA), including those receiving National Insurance credits only, or ii) in receipt of Employment Support Allowance, or iii) in receipt of Universal Credit and their take home pay (disregarding benefits) is less than £338 a month (learner is sole adult in the benefit claim) or £541 a month (learner has a joint benefit claim with their partner), or iv) released on temporary licence and studying outside a prison environment and not funded by the Ministry of Justice All learners falling into this category will be required to sign a self-declaration to confirm they want to enter employment or more sustainable employment and the college must be satisfied that the learning is directly relevant to their employment prospects and the local labour market needs.</p>	<p>Learner entitled to full fee remission</p>
<p>12. Unemployed learners or learners whose take home pay (disregarding benefits) is less than £338 a month (learner is sole adult in the benefit claim) or £541 a month (learner has joint benefit claim with their partner) aged 19 or older studying an ESOL learning aim up to and including Level 2 AND who are in receipt of: i) Attendance Allowance, or ii) Bereavement Allowance, or iii) Carer's Allowance, or iv) Child Tax Credit, or v) Disability Living Allowance, or vi) Guardian's Allowance, or vii) Housing Benefit, or viii) Incapacity Benefit (from the 29th week a learner gets it), or ix) Income Support, or x) Industrial Injuries Benefit, or xi) Lump-sum Bereavement Payments, or xii) Pension Credit, or xiii) Pensions paid by the Industrial Death Benefit scheme, or xiv) Personal Independence Payments, or xv) Severe Disablement Allowance, or xvi) State Pension, or xvii) War Widow(er)'s Pension, or xviii) Widowed Parent's Allowance, or xix) Working Tax Credit All learners falling into this category will be required to sign a self-declaration to confirm they want to enter employment or more sustainable employment and the college must be satisfied that the learning is directly relevant to their employment prospects and the local labour market needs.</p>	<p>Learner entitled to full fee remission</p>

<p>13. Learners who are employed or self-employed and would normally be co-funded for provision up to and including Level 2, where the learner:</p> <ul style="list-style-type: none"> i) is eligible for co-funding, and ii) earns less than £17,004.00 annual gross salary <p>Additional Information:</p> <ul style="list-style-type: none"> i) Learners aged 19-23 who DO NOT hold a Full Level 2 qualification are not eligible for fee remission through this category for “Other” Level 2 qualifications. If they are studying a Level 2 qualification it must be a <u>FULL</u> Level 2 qualification. They may, however, be eligible for fee remission through this category for qualifications up to and including Level 1. This exception does not apply to learners aged 24+, or ESOL learners aged 19-23 who may be eligible for fee remission through this category for all qualification levels up to and including Level 2. ii) This category of fee remission is not available to learners enrolling on L3 or higher courses <p>To receive this category of fee remission the member of staff confirming the learner’s entitlement to fee remission at enrolment must have seen evidence of the learner’s gross annual wage. This could be a wage slip or a Universal Credit statement within 3 months of the learner’s start date, of a current employment contract which states gross monthly/annual wages.</p>	<p>Learner entitled to full fee remission</p>
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Notes

1. Learners aged 19 and over must enrol on a qualification from the 2020/21 list of qualifications in the English and Maths legal entitlement.
2. Learners aged 19 to 23 who progress to their first Full Level 2 or Level 3 must only enrol on a qualification from the 2020/21 list of qualifications in the Level 2 and Level 3 legal entitlement.

Additional Information

- A.** Those in receipt of JSA or NI Contributions only must restrict attendance to a max of 16 guided learning hours and comply with all the rules of JSA. Similar rules may apply to other out of work and in work benefits, such as Universal Credit and Employment Support Allowance. It is the student’s responsibility to ensure that their hours of study do not conflict with the rules of the benefit they receive. They should contact the Job Centre for advice.
- B.** As well as meeting one of the above eligibility criteria to receive Fee Remission all learners **must** meet Education Skills Funding Agency AEB Funding Rules and Residency Requirements.
- C.** For Fee Remission categories 7 to 12 learners can self-declare that their circumstances meet one of these categories to receive fee remission. They do not need to provide physical proof of receipt of benefit.
- D.** Fee Remission is not available to learners whose post code confirms that their home address (not term-time address) is within one of the 6 “Devolved Adult Education” areas. These are: The Greater Manchester Combined Authority; The Liverpool City Region Combined Authority; The West of England Combined Authority; The Tees Valley Combined Authority and the Cambridgeshire and Peterborough Combined Authority. In addition, if a learner’s post code confirms that their home address (not term-time address) is within the Newcastle Upon Tyne, North Tyneside and Northumberland Combined Authority area then they will only be eligible for fee remission if they did not complete their 2019-20 learning with the college by 31st July 2020 and are continuing the same learning aim in Academic Year 2020-21

OTHER POSSIBLE SOURCES OF FEE SUPPORT FOR LEARNERS NOT ELIGIBLE FOR FEE REMISSION

- A.** 19+ Advanced Learner Loan. See <https://nationalcareersservice.direct.gov.uk/advancedlearningloans> for full details.

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