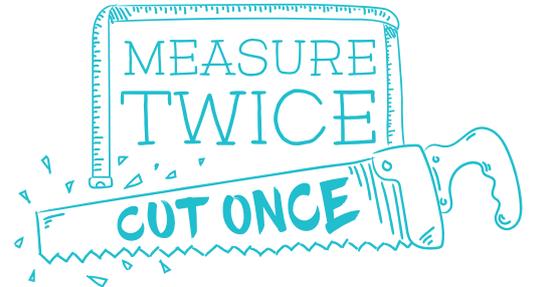




FURNITURE MAKING APPRENTICESHIP FRAMEWORK



Standard Overview

Working in the Construction industry gives you a varied and rewarding career. As a Furniture Making Apprentice you will observe and learn along the way to gain valuable knowledge of the trade and put this into practice. The Level 2 Framework covers all areas of Furniture Making, but this mainly involves producing hand-

crafted furniture, wooden components of furniture, cutting and assembling veneers, using hand and press methods on furniture, assembling, cutting and preparing and understanding and putting relevant Health and Safety standards into place in a Construction Environment.

How we deliver

The Furniture Making Apprenticeship will cover both the Diploma in Furniture Making Level 2 (primarily completed within College) and the NVQ Diploma in Furniture Making Level 2 (primarily completed onsite or within the workplace).

This is a 2 year programme where attendance at College is on a day release basis (1 day at College a week) over the duration of the 2 years. The timetable will be provided at the beginning of the academic year.

The Apprentice will be continually formatively assessed through practical work onsite and at College. In addition to this they will be required to take any online theory or written exams for each unit.

One to one support from a dedicated professional assessor/instructor is allocated to the learner for the duration of the programme.

Review of progress and growth targets set every 4 – 10 weeks, depending on individual needs.

A full delivery plan will be given to you when the Apprentice starts on the programme.

PROGRAMME OVERVIEW



The Apprenticeship Framework is comprised of:

Diploma in Furniture Making

- Ensure your own actions reduce risks to health and safety in the workplace
- Work effectively in a commercial environment
- Make wooden components of hand-crafted furniture
- Cut and assemble veneers
- Lay veneers by hand and press methods
- Practical end exam

NVQ Diploma in Furniture Making (Work-Based Evidence)

- Ensure your own actions reduce risks to health and safety in the workplace
- Work effectively in a commercial environment
- Prepare to make furniture assemblies
- Make furniture assemblies
- Attach fittings to production furniture

KEY FACTS



Duration: Standard guideline: 24 months

Entry requirements: Level 1 Maths and English



Assessment of Work-Based Evidence

The Apprentice gathers evidence throughout their Apprenticeship with guidance from their Tutor and Assessor and supported by the Employer. By arrangement with the Employer, the Assessor will visit the site to assess the Apprentice's work and talk to the Employer and/or Work-Based Recorder.

The Apprentice will be required to work towards a Level 2 Functional Skill in English and Maths if they have not achieved a grade C/4 in their GCSEs.

Employee/Apprentice Rights and Responsibilities

- Know their legal employment rights and responsibilities
- Understand documents relevant to their employment
- Know key employment procedures at work
- Understand the purpose of and need for a contract of employment
- Understand the need for policies to comply with employment legislation

The Framework certificate can be claimed when all of the components of the framework have been achieved.



OFF THE JOB TRAINING

Off the job training must make up at least 20% of the apprentice's contracted hours, over the total duration of the apprentice's planned training period.

Off the job training can be delivered in the apprentice's normal workplace or at College. As a Joinery Apprentice you will be recording off the job training both at work and at College.

The new learning must be documented and reflected on through the online portfolio (OneFile).

What counts as off the job training?

The definition of 'off the job training' is set out in the ESFA apprenticeship funding rules and is reproduced below:

Off the job training is training received by the apprentice, during the apprentice's paid hours, for the purpose of achieving their apprenticeship.

It is not training delivered for the sole purpose of enabling the apprentice to perform the work for which they have been employed.

Off the job training is a statutory requirement for an English apprenticeship.

Off the job training must be directly relevant to the apprenticeship framework or standard, teaching new knowledge, skills and behaviours required to reach competence in the particular occupation.

Progression

This Apprenticeship provides an ideal entry into the construction industry and supports progression onto various different roles such as skilled tradesmen and site management. After successful completion of the Level 2 Framework, learners can easily progress onto a Level 3 qualification.

Business Benefits

For you the employer	Employers have designed the apprenticeship standards to meet the needs of the sector and industry
Relevant	Knowledge, skills and behaviours ensure that the Standard is relevant to the occupation
Widening participation	Apprenticeship standards provide opportunities to employees that may not previously have been available
Development tools	A cost effective way to train your employees to undertake specific roles in your business
Return on Investment	On average, an apprentice who has completed their course will increase business productivity by £214 per week (CEBR, 2015)