

# Travel Support

## Further information and additional eligibility criteria

The College offers five types of travel support:

- 16–18 Learner Support Fund Travel Support
- 16–18 Travel Pilot
- 16-18 Extended Bursary
- 19+ Learner Support Fund Travel Support
- Care Leavers' Support Fund

From July to November the college receives a high level of applications for financial support. It is your responsibility, therefore, to pay for transport until you receive your first award.

Fund	General Eligibility Criteria - (Other Rules Apply)	Additional Information
<b>16-18 Learner Support Fund</b> (DfE 16 to 19 Bursary Fund)	<ul style="list-style-type: none"> <li>• You live in a household where your parent(s), guardian(s) or foster carer(s) receive Universal Credit, and the total annual net income (assessed earnings and the Universal Credit payment) does not exceed £48,000 per year, or</li> <li>• whose assessed gross household income is less than £48,000 per year, or</li> <li>• You live in a household where your parent(s), guardian(s) or, foster carer(s) receive the guarantee element of Pension Credit</li> </ul>	For students aged 16, 17 or 18 on 31st August 2026
<b>16-18 Travel Pilot</b> (Provided through Lincoln College)	<ul style="list-style-type: none"> <li>• You live in a household where your parent(s), guardian(s) or foster carer(s) assessed gross household income is between £48,000 and £60,000 per year.</li> <li>• This fund is available to students attending Newark College, including ASI, or where your postcode begins with LN7, LN8 or DN21 and you attend Lincoln College -Monks Road, Christ Hospital Terrace, Rand Park Farm or Caistor Equestrian Centre.</li> </ul>	For students aged 16, 17 or 18 on 31st August 2026
<b>16-18 Extended Bursary</b> (DfE 16 to 19 Bursary Fund)	<ul style="list-style-type: none"> <li>• You are in Local Authority Care or a Care Leaver</li> <li>• You receive Universal Credit in your own name and are financially supporting yourself (or financially supporting yourself and someone who is dependent on you and living with you, such as a child or partner), or</li> <li>• You receive Disability Living Allowance or Personal Independence Payment and Universal Credit in your own name</li> </ul>	For students aged 16, 17 or 18 on 31st August 2026
<b>Care Leavers' Support Fund</b> (Part of the GLCCA Adult Skills Fund)	<ul style="list-style-type: none"> <li>• You are a Care Leaver and reside within the Greater Lincolnshire Combined County Authority area (GLCCA), and</li> <li>• Enrolled on a programme of learning of at least 60 Guided Learning Hours (GLH) funded by the GLCCA.</li> </ul>	For students aged 19 or over and under 25 on 31 August 2026.
<b>19+ Learner Support Fund</b> (Part of either The DfE, GLCCA or EMCCA 19+ Adult Skills Fund, or the DfE's 19+ Advanced Learner Loan Bursary)	<ul style="list-style-type: none"> <li>• You are in receipt of Universal Credit and the total annual net income (assessed earnings and the Universal Credit payment) does not exceed £48,000 per year or,</li> <li>• You are in receipt of the Guarantee Element of Pension Credit or,</li> <li>• You live with a parent, guardian or foster carer, do not receive benefits, and your gross income is less than £16,000 per year, or</li> <li>• You live independently as a single person, do not receive benefits and your gross income is less than £32,000 per year, or</li> <li>• You live with a partner, do not receive benefits and your gross household income is less than £48,000 per year.</li> </ul>	For students aged 19 or over on 31st August 2026

### **Travel Support exclusions:**

- Learners aged between 19 and 24 with an Education, Health and Care Plan (EHCP) may be eligible for free transport support through their Local Authority, where provision is considered necessary to access and complete an appropriate programme of learning up to the age of 25. Please contact your Local Authority if this applies to you.
- Where a learner is in receipt of a free disability or concessionary bus pass, where costs are wholly funded by another source (e.g. a Local Authority) travel support will not be provided, as alternative statutory support is available.

### **To be eligible for travel support:**

- You must live 1.5 miles or more from the College site you attend if you are applying for support through the 16–18 Learner Support Fund, 16-18 Extended Bursary, 19+ Learner Support Fund or the Care Leavers' Support Fund.
- You must live 2.5 miles or more from the College site you attend if you are applying for the 16–18 Travel Pilot.

### **Exceptions to the minimum distance requirement apply where:**

- You have a learning difficulty or disability that means you are unable to walk to college from your home address. In these cases, you must either:
  - Provide a signed and dated letter on headed paper from your doctor confirming this, or
  - Have completed an assessment with a Student Services Assessment and Support Co-ordinator, with written confirmation uploaded to your college record.
- You are in receipt of childcare support provided by Lincoln College.

### **Travel support is subject to the following conditions:**

- You must provide a copy of a recent full day's bus/train ticket(s) to confirm the cost of your daily journey. Support cannot be provided if you do not do this.
- Support will not be provided for travel by taxi (unless funded through the Lincolnshire County Council Post 16 Travel Scheme).
- Where you are being driven to your nearest bus stop or train station, additional support for this journey will only be provided if:
  - it is an exceptional journey (further evidence may be required), and
  - the distance travelled to the drop off point exceeds 3 miles.
- You must use the cheapest and most appropriate mode of transport, including the use of rail cards, discounted bus-fares, and can only claim for one return journey from and to your normal place of residence per day. We do not pay booking fees.
- Support will be calculated using the shortest suggested route, including walking, on Google Maps.
- Support provided will, on all occasions, be based solely on your home address as shown in your PayMyStudent application.

### **The maximum travel support available is:**

- Up to **£70.00 per week** for learners eligible through the 16–18 Learner Support Fund or the 19+ Learner Support Funds.
- Up to **£16.00 per week** for learners eligible through the 16–18 Travel Pilot.
- Learners eligible through the 16–18 Extended Bursary or the Care Leavers' Support Fund will receive travel support until the maximum allocation for course participation costs has been fully allocated. Further support will be available if you make a successful application to the Learner Support Funds.

### **Payment and attendance conditions:**

- For learners eligible through the 16–18 Learner Support Fund, 16–18 Travel Pilot or the 19+ Learner Support Fund travel support is normally paid half-termly by BACS
- For learners eligible through the 16–18 Extended Bursary or the Care Leavers' Support Fund travel support is normally paid weekly, in arrears by BACS
- Support will only be paid from the half-term in which your application is assessed as successful.
- You will only receive support for days when your college register confirms that you physically attended your course.
- Travel awards are based on the cost of travel at the **start of the academic year**. This is because funds are limited and the need to support as many students as possible.
- Awards are provisional and subject to you maintaining **100% attendance**, including tutorials, Maths, English, and work experience or industrial placements.
- Awards will be reduced or withdrawn if attendance requirements are not met.

### If you travel by car/motorcycle:

- Approved awards for travel by car will be paid at a rate of 25p per mile and awards for travel by motorcycle will be paid at a rate of 15p per mile, **up to a maximum of £10.00 per day**.
- You can only claim for one return journey.
- You will only be paid mileage if you are the driver/rider, or you are being taken to college by a parent, guardian or foster carer who is not a college student and who is making an exceptional journey. An exceptional journey is one where the sole purpose of the driver is to take you to college or a bus stop or train station and return home immediately afterwards (or vice versa).
- Where the parent/guardian is transporting two or more learners to the same college location at the same time only one learner will receive travel support.
- The Fund will not reimburse car parking charges or parking fines

### If you travel by train:

- If you are aged 16 or 17 your award will be based on you having purchased a [16-17 Saver Rail Card](#). The 16-17 Saver Rail Card costs a maximum of £35 and offers a reduction of 50% off all rail travel.
- If you are aged 18 or above and your return ticket costs in excess of £12.00 per day your award will be based on you having purchased an appropriate rail card (e.g. [18-25 Rail Card](#) or [26-30 Rail Card](#)). This costs a maximum of £35 and gives 1/3rd of some rail fares.
- You may be eligible for a refund towards the cost of one of the above rail cards if you meet the eligibility criteria of the Learner Support Fund. You must provide evidence that confirms your name, the date valid to and from and purchase price of the rail card.

### If you travel to college by bus:

- Your cost of travel will be based on, where applicable, the national bus fare cap unless a cheaper alternative is available (e.g. Stagecoach Young Persons ticket which is available for learners under the age of 20).
- If you or your parent(s)/guardian(s) have paid for Lincolnshire County Council's (LCC) Post 16 Transport Pass you must provide us with proof of payment and the TRA and PAY numbers which LCC issue to successful applicants.
- If you are aged 16, 17 or 18 on 31st August 2026 and live 3 miles or more from college (as the crow flies) **and [within the red line as shown on this map](#)** and would like the LCC Transport Pass rather than be paid half-termly by BACS, you must:
  1. [Apply for the LCC Post 16 Transport Pass](#), and
  2. Pay for the first instalment of the pass of £96.50. The deadline for applications for the 2026 to 2027 academic year is 31 July 2026. If you miss this deadline, you may still apply, but you may not receive your pass for the start of the new academic year, and
  3. Provide us with the TRA and PAY numbers, along with a copy of your proof of payment.

