

**MINUTES OF A MEETING OF THE LINCOLN COLLEGE BOARD OF CORPORATION
HELD VIA MS TEAMS ON TUESDAY 21 JANUARY 2025 AT 1630 HOURS**

Present:	Ian Billyard Pat Doody Farhan Ahmed Fielden Dawson Tim Godson Chris Jones Reece Leggett Mark Locking Tom McKenzie Paul Milner Mark Platts Peter Price Charlotte Watson Kerrin Wilson	Chair Vice Chair and Chair of Finance Committee Staff Governor Chair of Audit and Risk Committee Principal and CEO Chair of Higher Education and Search Committees Chair of Performance and Quality Committee
In Attendance:	Sarah Adams James Foster Graham Harrison Jo Lynch Tom Marsden Margaret Serna Matt Vaughan	Governance Officer Managing Director (International and Commercial) Chief Information Officer Chief Finance and Compliance Officer Chief Strategy and Transformation Officer Chair of LCI Board Deputy Principal
Apologies:	Gene Bolton Ellie Denton Holly Clayton Ashok Kumar Jacqui Varlow	Student Governor Student Governor Staff Governor Chief People Officer

42/24	APOLOGIES FOR ABSENCE Apologies were received from Gene Bolton, Ellie Denton, Ashok Kumar, Holly Clayton and Jacqui Varlow.
43/24	ELIGIBILITY, QUORUM AND DECLARATIONS OF INTEREST It was reported by the Governance Officer that notice of the meeting had been given and that a quorum was present. Accordingly, the meeting was declared open. The Governors were asked to raise any declarations if these became apparent during, or after, the meeting. No declarations were made.

44/24 MINUTES OF THE CORPORATION AND COMMITTEE MEETINGS

Board of Corporation – 10 December 2024

The minutes of the meeting held on 10 December 2024 had been circulated. The minutes were agreed as a true and accurate record and were signed by the Chair accordingly.

The actions were reviewed:

13/24 – Work Experience detail to be shared – **MV to circulate**

15/24 – A project is underway to provide college email addresses to all Board members – drop in sessions will be run to assist governors getting access to the system – **SA/GH**

34/24 – the PDF dashboard has been circulated

34/24 – no additional items had been fed in

International and Commercial Committee – 12 December 2024

The International and Commercial Committee had met on 12 December 2024 and the minutes had been circulated. MS explained that financially (£) lower business cases would be considered by this group and that higher level cases would go to the Strategy and Growth Committee. MS will liaise with PD on discussion related to subsidiaries. Good discussion had been held on ASI and the Committee have now received the business plan and action plan which will be discussed as part of the meeting to be held on Thursday. TG asked for clarification on which of the new Committees were discussing what and asked for input on the conclusion reached. MS explained the discussion was linked to the reviews of the original businesses by the STG. The STG had concluded to strengthen governance in the subsidiaries. TG asked what is actually going to happen. MS explained the ToR went through main Board and included oversight of the subsidiaries including to review financial performance and progress. Discussion had taken place on what potential opportunities would go to the I&C and which would go to S&G Committee with a need to ensure that opportunities did not fall through the gaps. TG also asked about whether Board meetings should be held for the subsidiaries and this is to be the case. Additional training will also be arranged for Board members on their duties as Directors.

PM asked for the Platinum, Gold, Silver and Bronze levels to be explained and JF stated he will provide this detail at a future Board meeting.

Action: Training to be provided on Director duties

Action: JF to provide overview of opportunity clarification levels

PM asked what the possible outturn for ASI is. MS explained the business plan and action plan have now been received by the Committee and will be a discussion topic at the next I&C meeting. ML explained the original business case was written some time ago and also falls within the curriculum plan. Income is largely government funded and not commercial and currently the business plan is slightly behind and may need to be revisited in light of changing student numbers, including those for HE.

Remuneration and People Committee – 13 January 2025

The Remuneration and People Committee had met on 13 January 2025. The main agenda item considered was in relation to the all staff pay award and that for the SPH. This will be considered under a separate confidential item.

Strategy and Growth Committee – 21 January 2025

The Strategy and Growth Committee had met on 21 January 2025. MS explained this had been a good meeting with robust discussion in relation to the development of the overarching vision which is the 'Purpose'.

Finance Committee – 14 January 2025

The Finance Committee had met on 14 January 2025 in relation to the all staff pay award and affordability.

45/24 MATTERS ARISING AND NOTIFICATION OF URGENT BUSINESS

There were no matters arising or notifications of urgent business.

46/24 PRINCIPAL AND CEO REPORT

Principal and CEO Report

The report had been circulated and was taken as read. ML highlighted the following:

- Visit of JF to KSA last week. JF explained the visit was business development focused. The ITQAN contract runs to September 2025 with a focus on maximising student numbers and this is on track. Discussion had been held with CoE about the position following the end of contract and it is expected this will be 2x1 year extensions. In 2027 it is expected the College will become either a Public Private Partnership (PPP) or Strategic Partnership (SP) College. The new boss of the ITQAN had been met with. In relation to PPP CoE are expecting LCI to become a partner. There are two general colleges in the west of KSA that may become available. It is not fully clear what type of model the PPP contract will be but it is expected they will be 7 to 10 year contracts. The Saudi Arabian Drilling Academy (SADA) had been visited which is an impressive College and a future potential partner. Finance Committee are to be kept up to date with LCI and any upfront cost requirements in particular.
- Announcement of release of £50m DfE funding. There is £250m to fund additional growth and any of this figure left may be used to raise the base funding rate. Sixth Form Colleges had sought a judicial review following school pay rises. £50m is to be given to Colleges and Sixth Form Colleges as a one off grant to support pay but this cannot be used for a consolidated award. The actual amount will be known in February.

	<p>PM asked about PPP and how this might progress through college processes. JF explained that this would potentially be a platinum deal and would therefore go to LCI Board and also main College Board. There is a plan to raise awareness with DfE and DBT this term.</p> <p>There would be scenario planning brought for consideration. PM also asked if potential bidding for SADA would be to replace TUV or in addition and JF explained the background. This also links to SP Colleges. MP asked if there would be any TUPE in KSA. It was explained this does not work the same as in the UK and often contracts are linked. Traditionally some staff would be retained and then changes made as required.</p> <p>PD asked about ADI progress. JF explained the recalibration required as there are not currently the number of students expected.</p> <p>IB asked about UK Food Valley and JF explained working with Branston Potatoes following delivery of driver training to roll out training as part of adult skills funding.</p> <p>MS asked about Data Alchemy and the relationship to Human Alchemy. JF explained Alex Thornton is attending the I&C meeting on Thursday when this can be discussed in detail. HA and DA had looked at synergy with the companies and it was explained The Knowledge Ladder has now branded as Data Alchemy and the funding will be part of HA but split out into cost centres. There is work continuing as to how this will work in practice and a launch event is planned.</p>
47/24	<p>APPLICATION OF THE COLLEGE SEAL</p> <p>It was reported that the seal had been applied twice since the last meeting and this was the standard report.</p>
48/24	<p>URGENT BUSINESS</p> <p>No further business was discussed.</p>
49/24	<p>DATE AND TIME OF NEXT MEETING</p> <p>The next meeting will be held on Tuesday 18 March 2025 at 1630 hours</p>

Staff and Students, with the exception of Jo Lynch, Mark Locking and Sarah Adams left the meeting for a confidential item to be discussed. A potential conflict of interest was raised as the CFCO is part of the staff group who benefit from any pay award.

CONFIDENTIAL ITEM – PAY AWARD

50/24	<p>PAY AWARDS – CONFIDENTIAL ITEM</p> <p>This item was minuted as a confidential item.</p>
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The meeting finished at 1800 hours

Date: Signed: